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**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

The Democracy Service
Civic Centre 3
High Street
Huddersfield
HD1 2TG

Tel: 01484 221000

Please ask for: David Gearing

Email: david.gearing@kirklees.gov.uk

Thursday 11 October 2018

Notice of Meeting

Dear Member

Kirklees Schools Forum

The **Kirklees Schools Forum** will meet in the at **10.00 am** on **Friday 19 October 2018**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Kirklees Schools Forum members are:-

School members:

Julie Helm, Nursery Schools
Lynn Hill, Primary Schools
Diana Wilson, Primary Schools
Marcus Newby, Primary Schools
Claire Minogue, Primary Schools
Jenny Shore, Primary Schools
Loz Wilson, Secondary Schools
Ian Ellam, Secondary Schools
Anne Lawton, Maintained Special Schools
Martin Ridge, Pupil Referral Units (Vice chair)
Michelle Lee, Academies (Chair)
Catherine Jubbs (Academy)
Sarah Wilson, Special Academies
Paul Davies, School Governor Rep
Kirsty Joslin (Academy)

Non-school members

Gillian Collins, ATL
Hazel Danson, NUT
Paula Wescott, NAS/UWT

Supporting LA officers in attendance:

David Gearing, Financial Delegation Manager & Minute Clerk

Agenda

Reports or Explanatory Notes Attached

Pages

- | | | |
|-----------|--|---------|
| 1: | Apologies for absence | |
| 2: | Minutes of the Forum meeting held on 29th June 2018 | 1 - 6 |
| 3: | Matters arising from the 29th June 2018 <ul style="list-style-type: none"> • Proportionate representation / Forum membership update • High Needs Review update • Absence Insurance Scheme deficit recovery | 7 - 10 |
| | | |
| 4: | Kirklees Education & Learning Partnership Board (standing item) | |
| 5: | Scoping of decisions to be made for 2019-20 School funding round <ul style="list-style-type: none"> • Provision of growth funds in Schools Block • New Cash Floor factor • Permission to transfer up to 0.5% out of the Schools Block • Min Funding Guarantee to set • Maintained Schools de-delegation • Budget arrangements within the Central Schools Services Block | 11 - 14 |
| | | |
| 6: | Teachers' pay award September 2018 | |
| 7: | Any other business | |
| 8: | Confirm minutes | |
| 9: | Date and time of next meeting | |
| | Friday 30th November 2018, 10:00am at Tolson Museum. | |
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THE KIRKLEES SCHOOLS FORUM

meeting held on **Friday 29th June 2018**

10:00am at the Tolson Museum, Huddersfield

Present:

	Nursery School Heads (1)
Claire Minogue, Marcus Newby, Jenny Shore, Diana Wilson	Primary School Heads (5)
	High School Heads (2)
Anne Lawton	Special School Heads (1)
Sarah Wilson	Special Academy Heads (1)
Catherine Jubbs, Michelle Lee [Chair]	Academy Heads (3)
Martin Ridge	Pupil Referral Units (1)
Paul Davies	Kirklees Governors (1)
Hazel Danson (NEU – NUT section), Paula Wescott (NASUWT)	Non-school members (5)
David Gearing (Financial Delegation Manager); [Minute Clerk]	Officers in Support
Martin Wilby (Acting Deputy Asst Director – LA Statutory Duties)	
	Observers

1. Apologies for absence

Apologies had been received from Gillian Collins (NEU – ATL section), Ian Ellam (Secondary Heads) and Loz Wilson (Secondary Heads). Today would have marked the last Forum meeting for both Ian Ellam and Loz Wilson. The thanks of the Forum go to both for their sterling service to the Forum and best wishes to both for their next steps.

2. Minutes of the Schools Forum Public meeting held on 23rd March 2018

The minutes were agreed to be a true record of the meeting.

3. Matters arising from the Schools Forum Public meeting 23rd March

3.1 Forum membership update [minute 3.1 of the 23rd March meeting]

The ballot process to elect a third mainstream academy representative to the Forum resulted in the selection of Kyrstie Joslin, head teacher of Boothroyd Primary Academy to the position. Mainstream academy representation does not have to be proportionate to the primary and secondary academy sectors. The three mainstream academy slots on Kirklees Schools Forum are now filled by the head teachers of three primary academies. The three representatives have a duty to represent the whole mainstream academy sector.

Overall Forum membership proportions will be reviewed again for the start of the new academic year using the latest available spread of pupil numbers amongst the constituent groups. There will be a need to secure new representation from the maintained secondary school sector because the two current reps are both moving on to other things at the end of this school term. One expression of interest has already been received.

3.2 Schools Budget Shares Summary 2018-19 [minute 5 of 23rd March]

An incomplete version of the 2018-19 Budget Shares summary was provided for the last meeting. This has now been finished off and a complete version had been made available amongst today's agenda papers. The information missing from the version considered on

23rd March related to early years funding figures for a handful of primary academies and details of the budget allocations to the three pupil referral units.

3.3 High Needs Review: Draft Action Plan [minute 7 of 23rd March]

The final version of the action plan arising from the recent High Needs Strategic Review process is still being worked upon. The latest available draft of the action plan (version 8) had been included amongst today's agenda papers for information. Forum has previously made a request that the plan should include, at appropriate points, a note of where the cost responsibilities lie for actions to be taken, eg with the Council, the High Needs funding block, Schools etc. This is not reflected in the action plan as yet.

4. Feedback from the Learning Summit / Strategy Day

It was reported that the Learning Strategy Day went very well with very positive feedback received. The session on High Needs issues had proven to be particularly useful and comments made will help officers refine a couple of aspects of the High Needs action plan. Firstly, transition protocols for when high needs children move schools. Work will begin on this over the Summer and further input from interested school staff will be sought next term. The other strand relates to the need for workforce development to be better able to deal with high needs issues. The need to include a focus upon how staff can better engage with parents came out of the session.

5. Kirklees Education & Learning Partnership Board (standing item)

The Education Services Committee continues to work through a range of services trading with schools. The process is helping to increase understanding of each service and helping individual services too to focus on how to improve their offer to schools in future. Specific actions are in the process of being pulled together once mutually agreed.

Summary notes from the Partnership Board and its two sub-committees are now placed on the Heads Up site. It was agreed that these notes should be included with Schools Forum agenda papers in future as a better way of providing update information.

6. Dedicated Schools Grant (DSG) Outturn 2017-18

- **Closedown Summary**

The 2017-18 DSG outturn summary position was considered.

On the bottom-line of the 2017-18 DSG account is an overspend of £3,994,600. In terms of the component funding blocks of the DSG this break down as follows: -

High Needs funding block	£4,656,500	over
Early Years funding block	- (£ 741,500)	under
Schools funding block	<u>£ 79,600</u>	over
Total	£3,994,600	

The main pressure within the DSG is clearly falling on the High Needs block. There has been an increasing amount of focus from the centre of the Council on the growing imbalance within the account. The High Needs Strategic Review work has helped to set out the context for how the pressures have built up and will continue to do so as well as drawing up an action

plan with a view to return the system to a balanced position. That aim would not be helped by simply rolling forward £4.66m of deficit into the 2018-19 High Needs account. Although the Council's own financial position continues to be extremely challenging, its own 2017-18 outturn position was ahead of the (considerably reduced) target budget figure. The Council is therefore in a position to step in and deal with the £4.66m deficit at the close of 2017-18. Although High Needs pressures continue to build, the 2018-19 High Needs account will at least open having no inherited debt to address. This outcome has only been possible thanks to some unexpected one-off 'windfall' savings during last year. It is unlikely that the Council, with further savings to achieve during 2018-19, will be able to step in and help again in a year's time. It is imperative that the High Needs strategic action planning maps out the path to a more stable High Needs position over the coming years. The Forum wished to record its thanks to the Council for the action it has taken to deal with the 2017-18 High Needs deficit.

Given that the 2017-18 High Needs deficit has been dealt with, the focus of the meeting today needed to turn to the remaining (net) balance of £661,900 of unspent monies.

- **Contingency / Reorganisation pressures**

Aside from the High Needs account pressures referenced above, it is anticipated that the need to support a number of schools and academies which are undergoing some form of reorganisation will cause further pressure during 2018-19. For some time now a reducing reorganisation reserve (within the Schools Contingency account) has been rolling forward within the DSG to absorb annual overspends against the recurrent School Reorganisation budget of £292,000. The opening 2017-18 balance of this reserve stood at £1.27m but £912,900 of this was committed during that year, leaving a closing balance of just £355,900.

Looking ahead to the reorganisation-related commitments that need to be honoured during 2018-19, it is certain that the recurrent Reorganisation budget of £292,000 will be exceeded. These commitments include the provision of diseconomy support funding to new primary schools growing year group by year group, support for schools asked to increase their Planned Admission level to address excess demand for places in their locality and some further transitional support in respect of lump sum payments affected by reorganisation. Given the cost of these interventions, the Reorganisation account would be officers' preferred destination for any identified spare resources to be rolled forward.

- **The Early Years account**

A briefing note was circulated. This account has contained a reserve element of funding which harks back to an historic allocation of funding called the two year-old trajectory grant, which was all about establishing nursery and childcare places for disadvantaged younger children. In Kirklees the places were created at a cost well within the funding provided in support. The reserve has been reducing over time as funds have been transferred out over the last few years to relieve evident pressures in other parts of the DSG. The underspend in the Early Years account at closedown 2017-18 is - (£741,500) and probably represents the last opportunity to deploy spare monies to help with pressures elsewhere.

The paper proceeded to set out a number of issues for which it would seem prudent to retain a modest proportion of the total sum as contingent provision during 2018-19: -

- | | |
|---|---------|
| i) Retain funds for potential clawback for lower numbers coming through | £50,000 |
| ii) Contingent provision re deprivation supplements to the 30hrs cohort | £60,000 |
| iii) To support a small number of 2 year olds subject to child protection | £13,000 |

iv) Early Years SEND provision for eligible two year olds £125,000

Total carry forward proposed to the 2018-19 Early Years account: **£248,000**

The remainder of the Early Years balance is therefore available to be used for other purposes. [There is a discrepancy to resolve between the Early Years Service's view of the 17-18 outturn figure of a £697k underspend and the Finance Service view of £741.5k. This should prove to be a simple enough matter to resolve].

- **Ongoing issues in the DSG – absence insurance, maternity, trade union facilities time**

There are a few budgets within the DSG which have overspent in 2017-18 (and also in previous years) which merit further consideration going forward, particularly given the likelihood that there will be little by way of compensating underspends within other DSG budgets from this point on...

Absence insurance

The insurance schemes overspent on the bottom line by £77,900 during 2017-18. It is proposed to roll this amount forward as a debit against the 2018-19 absence insurance account. Then, to avoid creating further pressure within the account, take steps to redeem the sum. This could be achieved by recharging the amount across all schools taking part in the absence insurance arrangements in 2017-18. In the past, when the schemes have been in profit, a dividend-style payment has been paid out to member schools. It would make sense to make a similar adjustment to member schools when the scheme has a deficit to address. Another approach that could be taken is to look to reduce the daily payment rates in 2018-19 by an amount sufficient to save £78k. This would be problematic if the pattern of schools buying the insurance had altered since 2017-18 when the deficit occurred. The meeting favoured the recovery of the debt from 2017-18 member schools.

Maternity, paternity and adoptive leave

The maternity pot was overspent by £545k at the close of 2017-18, a very similar total to that showing at the close of 2016-17. This level of overspend clearly cannot be sustained so something needs to be done to reduce the level of expenditure charged to the account and/or increase the budget to restore a balance on this line. Officers had brought a discussion paper on the subject today but, due to time considerations, the matter was deferred to a future meeting. Any changes could only be made from next April anyway so there is time to look at the issues next term.

Trade Union Facilities Time

The 2017-18 outturn report shows an overspend against the Public/Union Duties heading of £107,800. The Public Duties budget's share of this is around £6k. There is a clear gap between the cost of operating TU facilities and the amount of funds gathered via de-delegation processes and direct purchase from schools. It is likely that income levels for the account will actually increase for 2018-19 though as more schools and academies are deciding to buy in than in the previous year. An agenda item will be scheduled in the first half of the Autumn term to facilitate further discussion.

- **Rollover decisions**

The following rollover decisions were agreed...

Schools Block (£79,600 deficit)

- 1) The £77,900 overspend in the 2017-18 absence insurance arrangements is to be rolled forward into 2018-19 as an initial charge against that year's arrangements. The £77,900 is to be recovered by levying proportionate charges across schools which were members of the insurance scheme(s) in 2017-18.
- 2) The remaining small deficit balance of £1,700 will be addressed from monies rolled forward from the Early Years Block (see below).

Early Years Block (£741,500 surplus)

- 3) Accepting the need to retain some contingent provision within the Early Years account £248,000 is to be rolled forward into the 2018-19 Early Years account.
- 4) The remainder of the 2017-18 Early Years underspend (£493,500 if the £741,500 total is confirmed) is to be rolled forward and used as follows: -

Clear the residual overspend in the Schools Block (see 2) above)	£ 1,700
Schools Contingency – provide a Reorganisation reserve for 2018-19 (Within this there may need to be a contribution to the Pupil Growth Fund to the pre-opening budget provided in 2018-19 to the new Brambles Primary).	£491,800

7. Any other business

No other business was raised.

8. Date and time of next meeting

Friday 19th October 2018

Venue: Tolson Museum

Start: 10:00am

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MAY 2018 PUPIL CENSUS: FOR CALCULATION OF SCHOOLS FORUM PRIMARY/SECONDARY, MAINTAINED/ACADEMY PROPORTIONATE REPRESENTATION FOR ACADEMIC YEAR 2018/19						
DfE No	School	Maintained Primary pupils	Maintained Secondary pupils	Academy Primary pupils	Academy Secondary pupils	Total pupils [Yr R-Yr 11]
MAINTAINED PRIMARY						
3045	All Hallows CE(VA) Primary	119				119
2043	Ashbrow Primary	401				401
3320	Batley Parish CE(VA) JI&N	209				209
3046	Battysford CE(C) Primary	430				430
2004	Berry Brow I&N	172				172
2006	Birkby I&N	432				432
2041	Birkby Junior	533				533
3048	Birkenshaw CE(C) Primary	423				423
3021	Brockholes CE(VC) J&I	210				210
3009	Bywell CE(VC) Junior	364				364
2061	Carlinghow Princess Royal JI&N	327				327
2005	Carlton J&I	213				213
2069	Clough Head J&I	91				91
2152	Crossley Fields J&I	610				610
2038	Crow Lane Primary & Foundation Stage	208				208
3041	Crowlees CE(VC) J&I	424				424
3325	Cumberworth CE(VA) First	122				122
2157	Dalton JI&N	460				460
3326	Denby CE(VA) First	69				69
2139	Denby Dale First & Nursery	156				156
2013	Earlsheaton Infant	119				119
3032	East Bierley CE(VC) Primary	211				211
2007	Eastborough JI&N	205				205
2081	Emley First	145				145
3036	Farnley Tyas CE(VC) First	53				53
2062	Field Lane JI&N	212				212
2056	Fixby J&I	304				304
3022	Flockton CE(VC) First	85				85
2151	Golcar JI&N	424				424
2099	Gomersal Primary	421				421
3332	Gomersal St Mary's CE(VC) Primary	211				211
2096	Grange Moor Primary	102				102
2086	Hade Edge J&I	78				78
3014	Hanging Heaton CE(VC) J&I	138				138
2100	Hartshead J&I	89				89
3010	Headfield CE(VC) Junior	614				614
3037	Headlands CE(VC) JI&N	417				417
2154	Heckmondwike Primary	422				422
2087	Hepworth J&I	107				107
2134	High Bank J I & N	134				134
3023	Highburton CE(C) First	175				175
2102	Hightown JI&N	202				202
3411	Hillside Primary	310				310
2088	Hinchliffe Mill J&I	101				101
2089	Holme J&I	35				35
2085	Holmfirth JI&N	212				212
3336	Holy Spirit Catholic Primary	211				211
2050	Honley CE(VC) J I&N	441				441
2097	Hopton Primary	315				315

MAY 2018 PUPIL CENSUS: FOR CALCULATION OF SCHOOLS FORUM PRIMARY/SECONDARY, MAINTAINED/ACADEMY PROPORTIONATE REPRESENTATION FOR ACADEMIC YEAR 2018/19						
DfE No	School	Maintained Primary pupils	Maintained Secondary pupils	Academy Primary pupils	Academy Secondary pupils	Total pupils [Yr R-Yr 11]
2108	Howard Park Community Primary	211				211
2129	Hyrstmount Junior	351				351
2079	Kaye's F&N	174				174
3329	Kirkburton CE(VA) First	143				143
2130	Kirkheaton Primary	384				384
2136	Kirkroyds Infant	167				167
3026	Lepton CE(VC) JI&N	218				218
3324	Linthwaite Ardrion CE(VA) J&I	191				191
2148	Linthwaite Clough JI & EYU	309				309
2103	Littletown JI&N	176				176
3000	Lowerhouses CE(VC) JI&EY	186				186
2122	Lydgate J&I	279				279
2110	Manorfield I&N	260				260
2073	Marsden I&N	150				150
3028	Meltham CE(C) Primary	394				394
2126	Meltham Moor Primary	197				197
2065	Mill Lane Primary	174				174
2145	Moldgreen Community Primary	340				340
3410	Moorlands Primary	628				628
2153	Mount Pleasant Primary	597				597
2090	Netherthong Primary	218				218
2021	Netherton I&N	166				166
2045	Newsome Junior	223				223
2075	Nields JI&N	197				197
2135	Norristhorpe J&I	411				411
2032	Oak CE Primary	889				889
2138	Old Bank JI&N	153				153
3402	Our Lady of Lourdes Catholic Primary	205				205
2025	Paddock JI&N	351				351
2066	Park Road JI&N	203				203
2144	Pentland I&N	144				144
2067	Purlwell I&N	234				234
3001	Ravensthorpe CE(VC) Junior	440				440
2035	Rawthorpe Junior	259				259
3002	Rawthorpe St James CE(VC) I&N	256				256
2036	Reinwood Community Junior	415				415
2037	Reinwood I&N	295				295
3034	Roberttown CE(VC) J&I	243				243
2120	Rowley Lane JI&N	443				443
3004	Savile Town CE(VC) I&N	99				99
2074	Scapegoat Hill J&I	79				79
2091	Scholes J&I (Holmfirth)	207				207
2114	Scholes Village Primary	198				198
2014	Shaw Cross I&N	173				173
2095	Shepley First	172				172
3016	Slaithwaite CE(VC) J&I	171				171
3314	South Crosland CE(VA) Junior	228				228
2028	Spring Grove JI&N	213				213
3323	St John's CE(VA) J&I	203				203
3003	St John's CE(VC) Infant(Dews)	168				168
3310	St Joseph's Catholic Primary, Dews	215				215

MAY 2018 PUPIL CENSUS: FOR CALCULATION OF SCHOOLS FORUM PRIMARY/SECONDARY, MAINTAINED/ACADEMY PROPORTIONATE REPRESENTATION FOR ACADEMIC YEAR 2018/19						
DfE No	School	Maintained Primary pupils	Maintained Secondary pupils	Academy Primary pupils	Academy Secondary pupils	Total pupils [Yr R-Yr 11]
3400	St Joseph's Catholic Primary, Hudds	322				322
3304	St Mary's Catholic Primary	306				306
3405	St Patricks Catholic Primary, Birstall	241				241
3401	St Patricks Catholic Primary, Hudds	421				421
3408	St Paulinus Catholic Primary	414				414
3321	St Peter's CE(A) JI&EY	197				197
3049	St Thomas CE(VC) Primary	406				406
3015	Staincliffe CE(VC) Junior	337				337
3008	Thornhill Lees CE(VC) I&N	225				225
3027	Thurstonsland Endowed (VC) First	75				75
2125	Upperthong J&I	213				213
2068	Warwick Road Primary	333				333
2076	Wellhouse J&I	73				73
2023	Westmoor Primary	488				488
3412	Whitechapel Primary	415				415
2077	Wilberlee J&I	86				86
2016	Windmill CE Primary	431				431
2118	Wooldale Junior	233				233
MAINTAINED SECONDARY						
4613	All Saints Catholic College		723			723
4046	Holmfirth High		1326			1326
4038	Honley High		1280			1280
4009	Nether Hall Learning Campus High		508			508
4022	Newsome High & Sports College		564			564
4801	North Huddersfield Trust		671			671
4061	Spenn Valley High		915			915
4057	Westborough High		920			920
4500	Whitcliffe Mount B & E College		1217			1217
MAINTAINED ALL-THROUGH						
4019	Almondbury Community School	377	286			663
4003	Royds Hall Community School	327	852			1179
PRIMARY ACADEMIES						
2049	Beaumont Primary Academy			77		77
2078	Birdsedge First			75		75
2060	Birstall Primary Academy			197		197
2002	Boothroyd Primary Academy			546		546
2000	Christ Church CE Academy			199		199
2047	Cowlersley Primary			184		184
2017	Diamond Wood Community Academy			318		318
2124	Fieldhead Primary Academy			177		177
2051	Healey JI&N			372		372
2101	Heaton Avenue Primary			420		420
2055	Helme CE(VA) J&I			123		123
3303	Lindley CE Infant			360		360
2048	Lindley Junior			497		497

MAY 2018 PUPIL CENSUS: FOR CALCULATION OF SCHOOLS FORUM PRIMARY/SECONDARY, MAINTAINED/ACADEMY PROPORTIONATE REPRESENTATION FOR ACADEMIC YEAR 2018/19						
DfE No	School	Maintained Primary pupils	Maintained Secondary pupils	Academy Primary pupils	Academy Secondary pupils	Total pupils [Yr R-Yr 11]
2018	Marsden Junior			203		203
2022	Millbridge JI&N			315		315
2031	Orchard Primary Academy			291		291
2012	Overthorpe C of E Academy			254		254
3327	Scissett CE(VA) Academy			182		182
2094	Shelley First			206		206
2082	Skelmanthorpe Academy			137		137
3328	St Aidan's CE(VA) Academy			179		179
2030	The John Curwen Co-operative Primary			327		327
2026	Thornhill J&I			361		361
SECONDARY ACADEMIES						
4048	Batley Girls' High - Visual Arts College				1032	1032
4045	BBG Academy				875	875
5400	Castle Hall Academy				859	859
4004	Colne Valley High				1173	1173
5401	Heckmondwike Grammar				934	934
4000	King James's School				905	905
4002	Manor Croft Academy				636	636
4021	Moor End Academy				948	948
4013	Salendine Nook High				1335	1335
4049	Shelley College				1048	1048
4800	St John Fisher Catholic Vol Academy				984	984
4040	The Mirfield Free Grammar				1151	1151
4060	Thornhill Community Academy				877	877
4005	Upper Batley High				622	622
MIDDLE ACADEMIES						
4054	Kirkburton Middle			167	335	502
4041	Scissett Middle			202	380	582
ALL-THROUGH ACADEMIES						
6012	Batley Grammar School			206	615	821
TOTALS:		31,786	9,262	6,575	14,709	62,332
PROPORTIONS OF THE TOTAL:		50.99%	14.86%	10.55%	23.60%	100.00%
		5	2	1	2	10
	May-17	32,262	9,056	5,992	14,232	61,542
		52.42%	14.72%	9.74%	23.13%	100.00%
		5	2	1	2	10
	May-16	33,052	10,022	4,394	13,245	60,713
		54.44%	16.51%	7.24%	21.82%	100.00%
		5	2	1	2	10

CENTRAL BUDGETS WITHIN THE SCHOOLS BLOCK AND THE CENTRAL SCHOOL SERVICES BLOCK				
			Proposed	
		2018-19	2019-20	
		Budget	Budget	
		£	£	
CENTRAL SCHOOL SERVICES BLOCK				
Servicing of Schools Forum		31,000	31,000	
Historic pension commitments		170,400	170,400	
School Admissions / Planning etc		401,900	401,900	
School Organisation & Planning		139,600	139,600	
School Reorganisation		292,000	292,000	
National Copyright Licence charge		311,000	TBD	To match 19-20 invoice
Contributions to Combined Budgets: -				
Former Education Services Grant-funded statutory and regulatory duties for all pupils educated within Kirklees		994,800	TBD	Pupil numbers increased?
Retained DSG Total		2,340,700	1,034,900	-1,305,800
WITHIN THE SCHOOLS BLOCK				
Pupil Growth Fund		600,000	TBD	
Falling Rolls Fund		50,000	TBD	Reduced to 1 teacher case
Retention of growth provision		0		
Total 'growth' provision		650,000	0	-650,000

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DE-DELEGATION FOR MAINTAINED SCHOOLS

BUDGET HEADING	Description of the Service / Arrangement	Primary maintained		Secondary maintained	
		2018-19 per pupil £	Total de- del in 2018- 19	2018-19 per pupil £	Total de- del in 2018- 19
Schools Contingency	The Education Funding Agency stipulate a number of circumstances in which support from a Contingency fund be released: - To correct errors To support schools in cases of emergency To pick up costs that it would be unfair to ask schools themselves to bear (Rates revsals, empty Council Tax) To pay for one-off interventions in schools in financial difficulty to help them secure necessary savings, eg severance costs	-£13.29	£423,900	-£16.65	£154,600
Free School Meals Eligibility Checks [Academies can purchase]	The Council's Customer & Exchequer Services provide a free school meals eligibility checking service for schools using data held on benefits entitlements to ensure that as many children who are entitled to FSM for benefits-related reasons can be properly identified within pupil census returns. This helps schools to maximise both Pupil Premium income and the FSM Deprivation support factor within the Schools Funding Formula.	-£1.03	£32,900	-£1.29	£12,000
Maternity/Paternity/Adoptive Leaves	The pooled funding here meets the costs of payments made to staff during these periods of leave. The employing school then is responsible for any costs incurred in covering the post during the maternity (etc) period. For paternity leave though the reverse is true - the school continues to pay their member of staff and the cost of cover used during the leave period is charged to the pooled funding account. [Arrangement to be reviewed for 2019-20 due to expenditure running at a much higher level than the de-delegated funding]	-£16.25	£518,300	-£20.37	£189,200
Trade Union Duties [Academies can purchase] [Maintained Secondaries purchase on an individual basis]	The combined de-delegation (for maintained primary schools) and traded arrangement for all other sectors provides for local school branch TU officials to manage individual casework (eg competence, attendance, disciplinary issues) across schools and to negotiate on issues affecting schools eg processes for managing attendance, performance management framework etc). If these local facilities time arrangements were not in place there would be knock-on effects for schools in agreeing time off for trade union representatives in school to engage in union activity and a need to involve regional union officials in individual casework.	-£5.72	£182,400	Nil	£0
Public Duties	This de-delegated fund covers school staff for the following types of "public duty": - Jury Service Staff being called as a witness in court proceedings Time off for staff serving as magistrates Release time for staff serving on another school's governing body (eg for participating in a recruitment process) Schools can claim reimbursement for relief cover used in such circumstances	-£0.16	£5,100	-£0.20	£1,900
International New Arrivals [Academies can purchase]	The International New Arrivals Service supports the integration into schools of children arriving from all over the world. Support is targeted for children having little or no English but not for those children joining schools where established communities exist and support systems are already in place. The Service employs curriculum support assistants and a family liaison worker who have East European language competency. Support is allocated following referrals from the Single Point of Referral Panel. Courses on meeting the needs of INA children are offered and school-to-school support for schools taking children from a particular language background for the first time is brokered from other schools more used to dealing with children from that background.	-£1.58	£50,400	-£1.98	£18,400
School Improvement Commissioning [Academies can participate]	The fund is used to support improvement interventions in schools - includes financial support (where appropriate) for the cost of implementing school action plans, brokering school-to-school support by meeting the cost of release of staff from other schools to work with the school in need of support. This funding is spent directly for the benefit of schools and not on Local Authority Statutory Duties.	-£4.50	£143,500	-£12.01	£111,500

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